

Position: Assistant Manager – Logistics

Location: Gurgaon (Only candidates from Gurgaon or Faridabad; joining within 25–30 days)

Experience: 5–10 Years

Budget: Up to 9 Lacs

Qualification: MBA / BTECH

Industry Preference: Wellness, Personal Care, Beauty, Ayurvedic, Baby Care

Key Responsibilities:

- **CFA & Vendor Management:** End-to-end coordination with CFAs including inventory, dispatch, audits, and compliance; managing vendor and 3PL contracts for cost-effective and reliable logistics operations.
- **Procurement:** Handling the complete procurement cycle—PR, PO, scheduling agreements, GRN, and invoice verification.
- **Demand & Supply Planning:** Forecasting demand, aligning with production and procurement teams to maintain stock availability and avoid stockouts.
- **Inventory & Logistics:** Managing 3PL partners, ensuring timely order fulfillment, and maintaining optimal inventory levels.
- **Reporting & Analysis:** Tracking key KPIs such as fill rate, forecast accuracy, and lead times; driving continuous improvement across supply chain processes.

For more details: contact@pmspl.net.in